Hello welcome to our online courses.

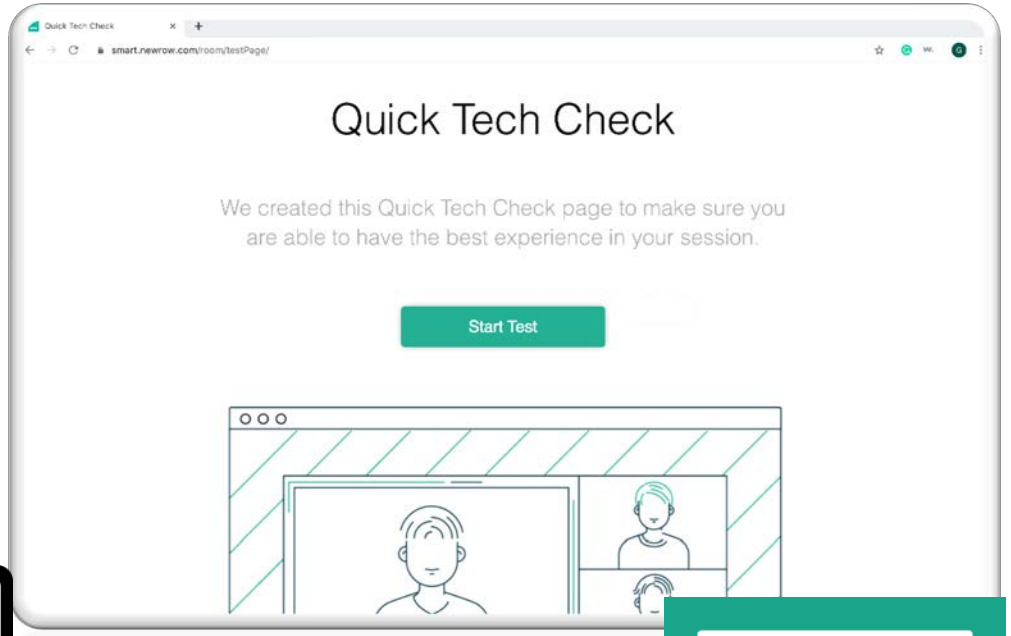
Firstly, we suggest that you verify that your device is ready for this new experience and you have everything you need to use the **Newrow** platform.

Click on the following link:

https://smart.newrow.com/room/testPage/

or just scan the **QR code** we show you on screen with your mobile device.

SCAN ME



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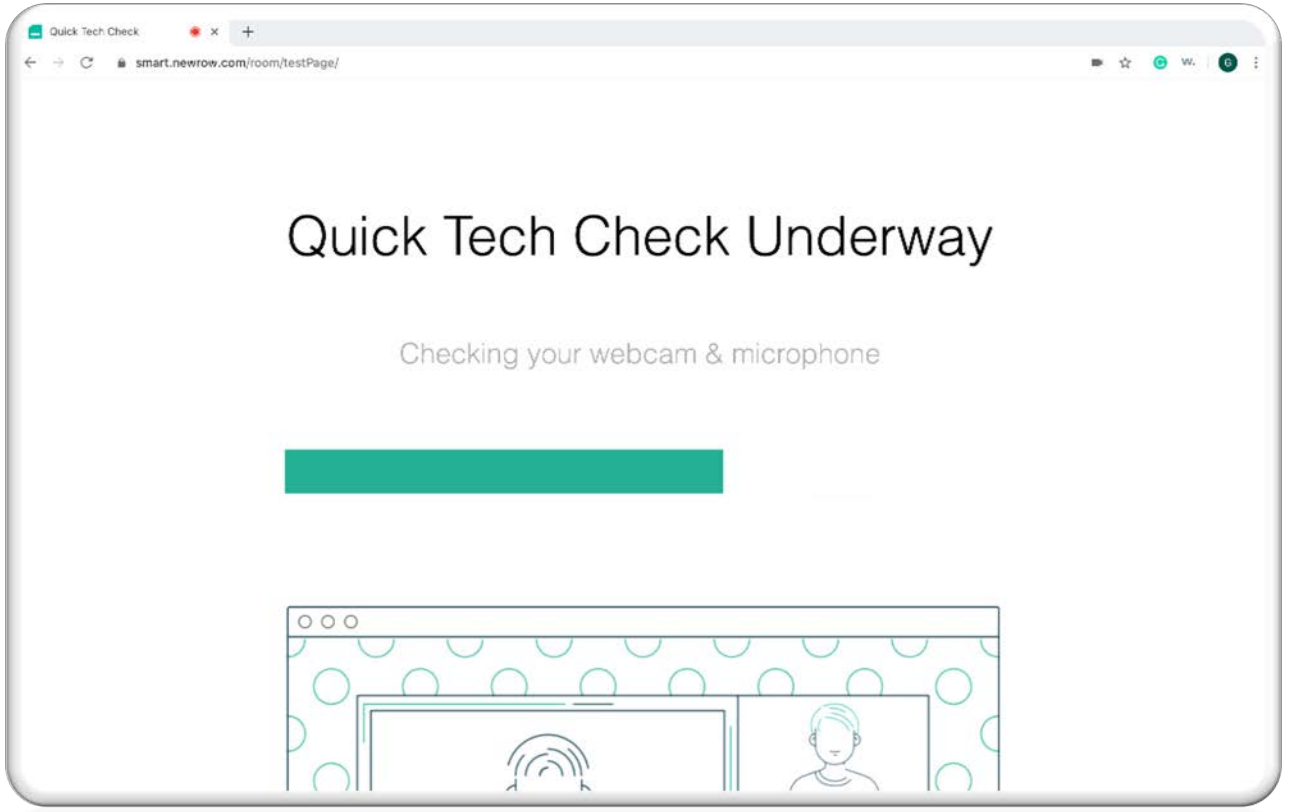
Since 1988
Learning Solutions

newrow

Quick Tech Check

This page contains a tool that will let you know if your computer and the speed of your connection meet the minimum requirements to connect to the **Newrow** platform.



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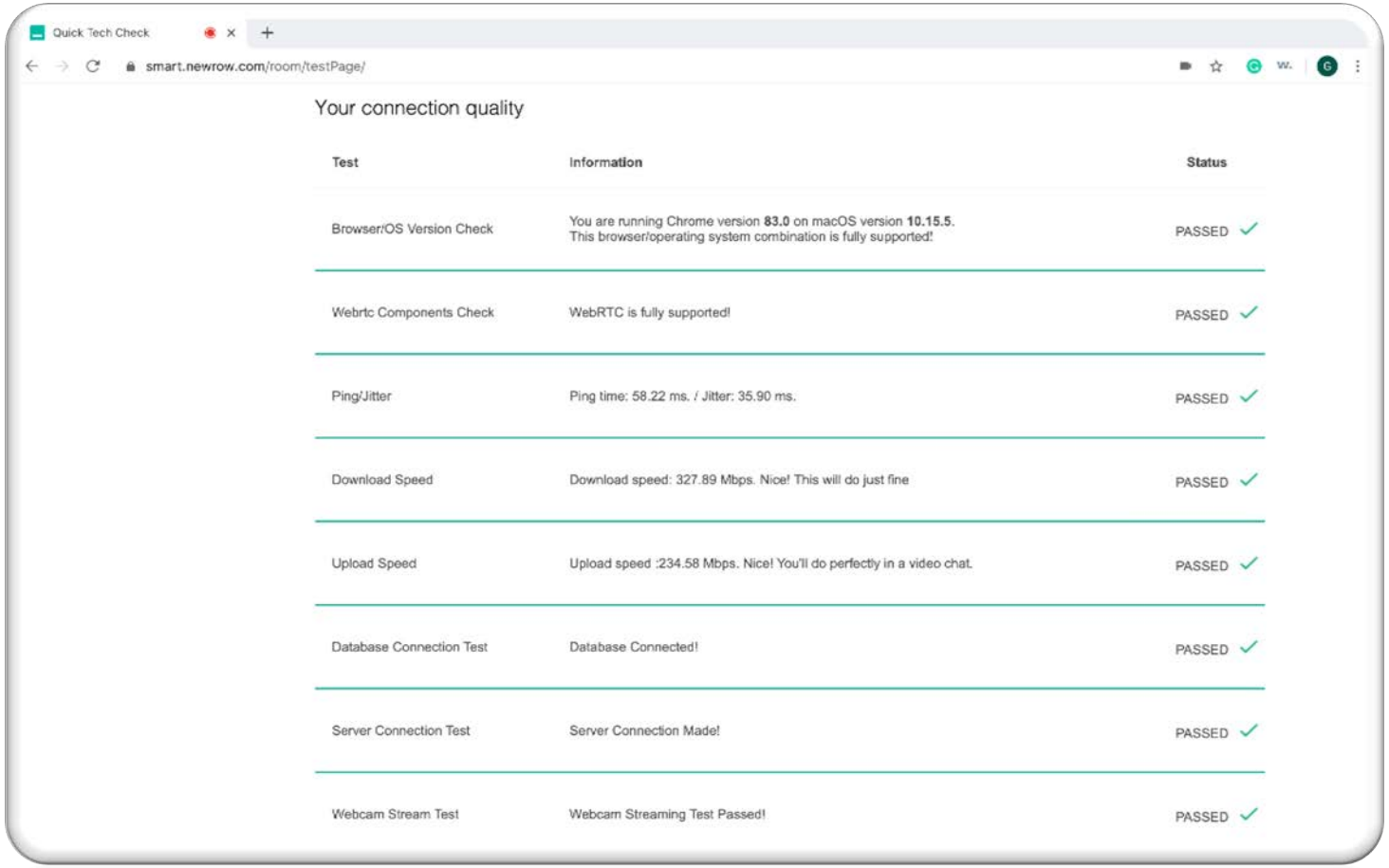
The System will do a quick check of your device and notify you if you **passed** the test.

PASSED



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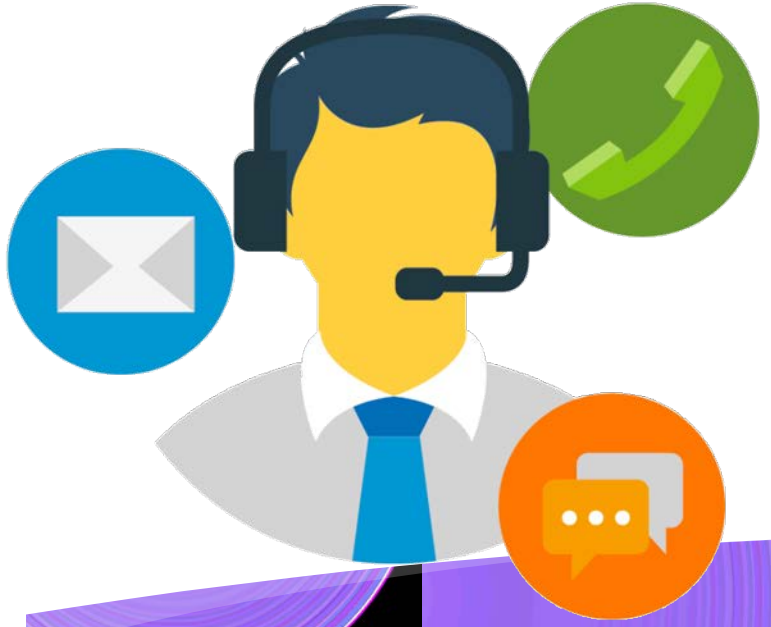
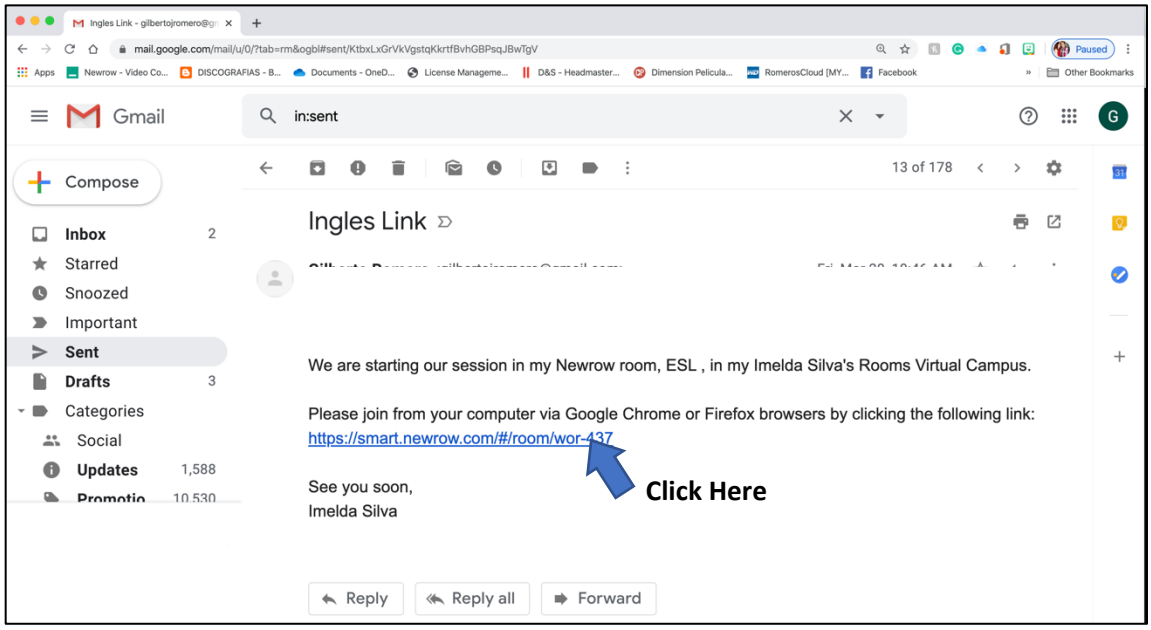


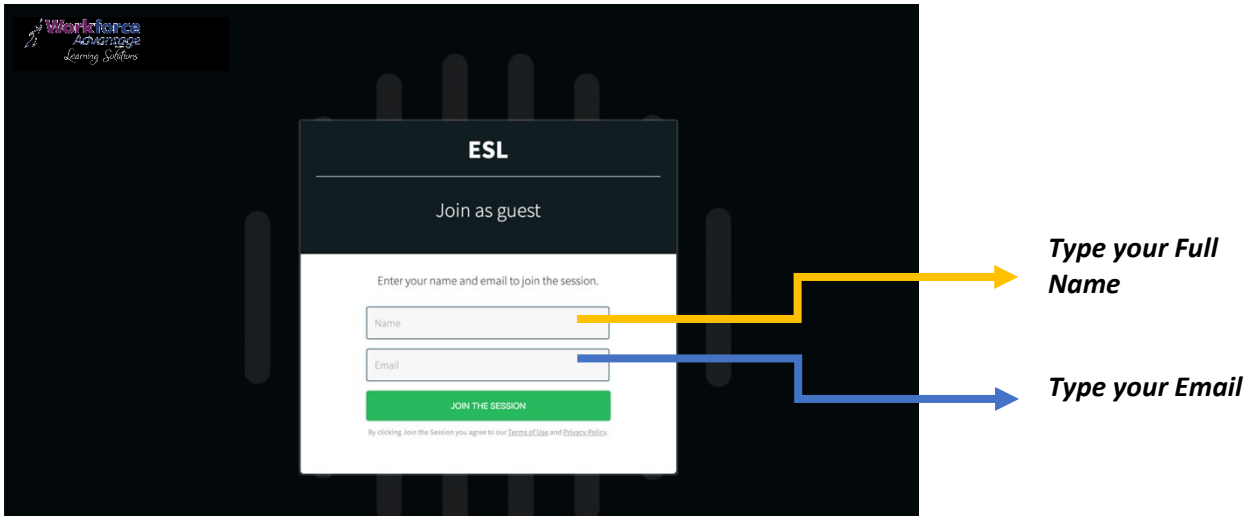
If your device does not meet the necessary requirements, we recommend asking our specialized support team or a family member to assist you.

Instructions to Newrow-Virtual Classroom Platform

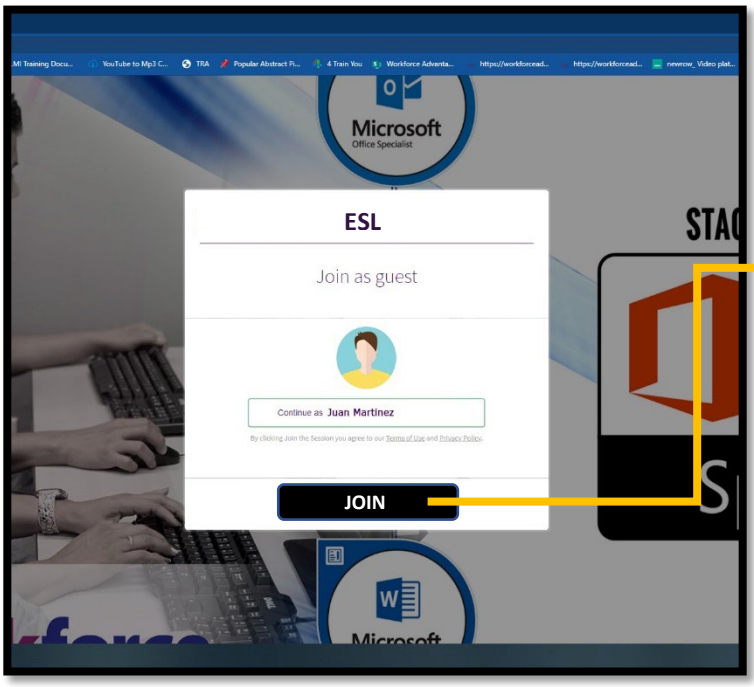
1. ***Open your email account and find an e-mail from your Instructor with the link to Newrow website***



2. **Follow the instructions. Enter in your Full name and e-mail address**.

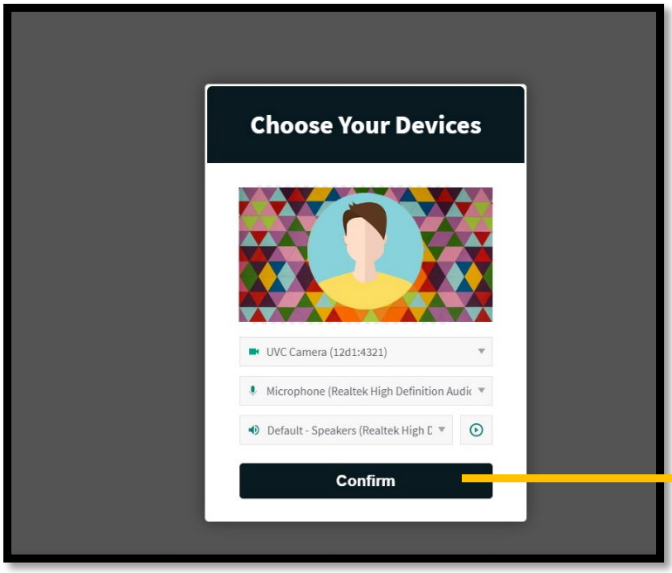


3. ***Click on the button – -JOIN -***



Click on the button – JOIN

4. ***Activate your camera and microphone and make sure are enabled and ready to be used for the platform. If the internet browser or your computer asks for access to them, please make sure you allow it.***



Make sure your camera and microphone are enabled. Click on Black Button -CONFIRM-

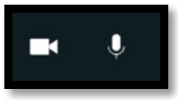
5. **Now you must be into your classroom and ready to start this new challenge**

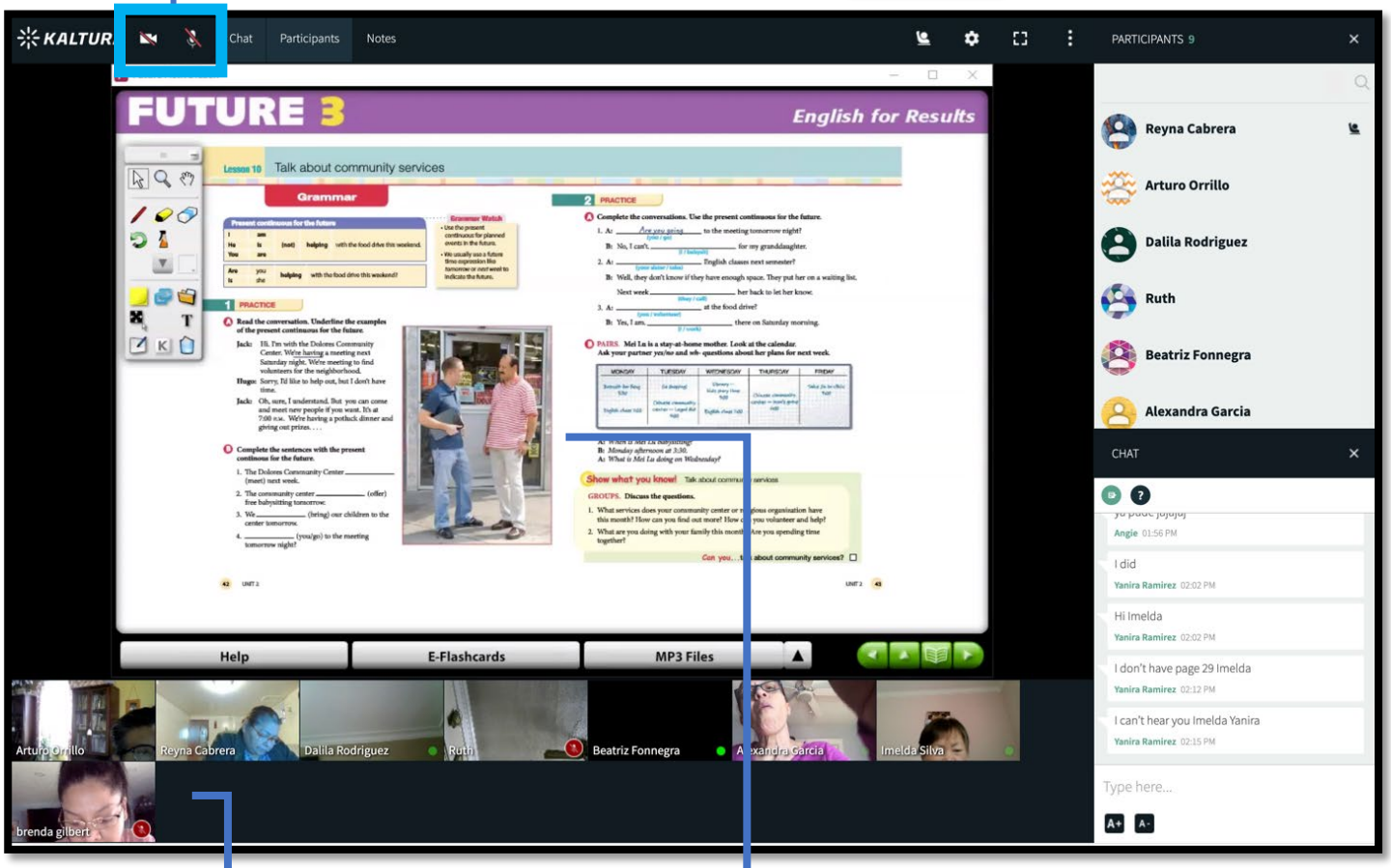
Newrow Virtual Platform Tools

Buttons to Turn On/Off your Camera and your Microphone

MODE OFF

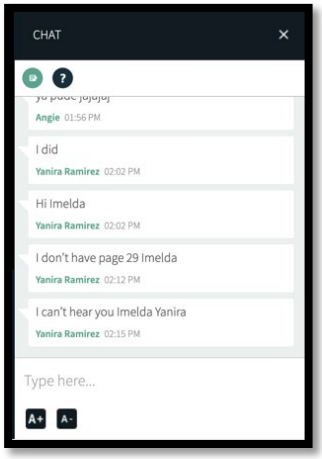
MODE ON



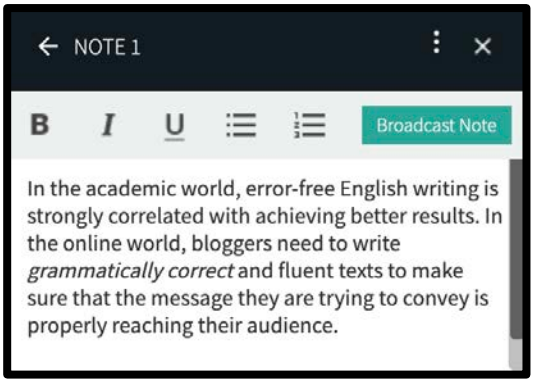


Participants' Web Cams

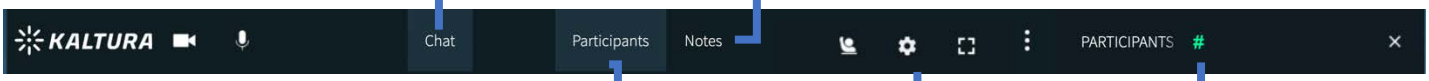
Main Content Screen



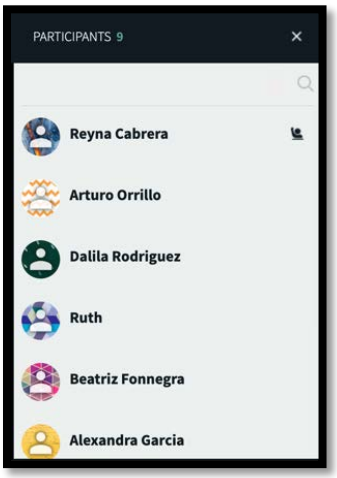
Shows or Hides the CHAT Window



Shows or Hides the NOTES Window



Shows or Hides the PARTICIPANTS Window



NUMBER OF STUDENTS participating in the Class in real time

SETTINGS BUTTON- We recommend that you do not change the default settings unless you have problems with the sound or video

HAND RAISED BUTTON- Use whenever you want to ask or say something and someone else is talking. This will not interrupt and let your teacher know that you are waiting to talk.

FULL SCREEN BUTTON- It is very useful if you want to expand the platform to fill your screen.

ONLINE COURSES

PROTOCOL FOR CLASSES

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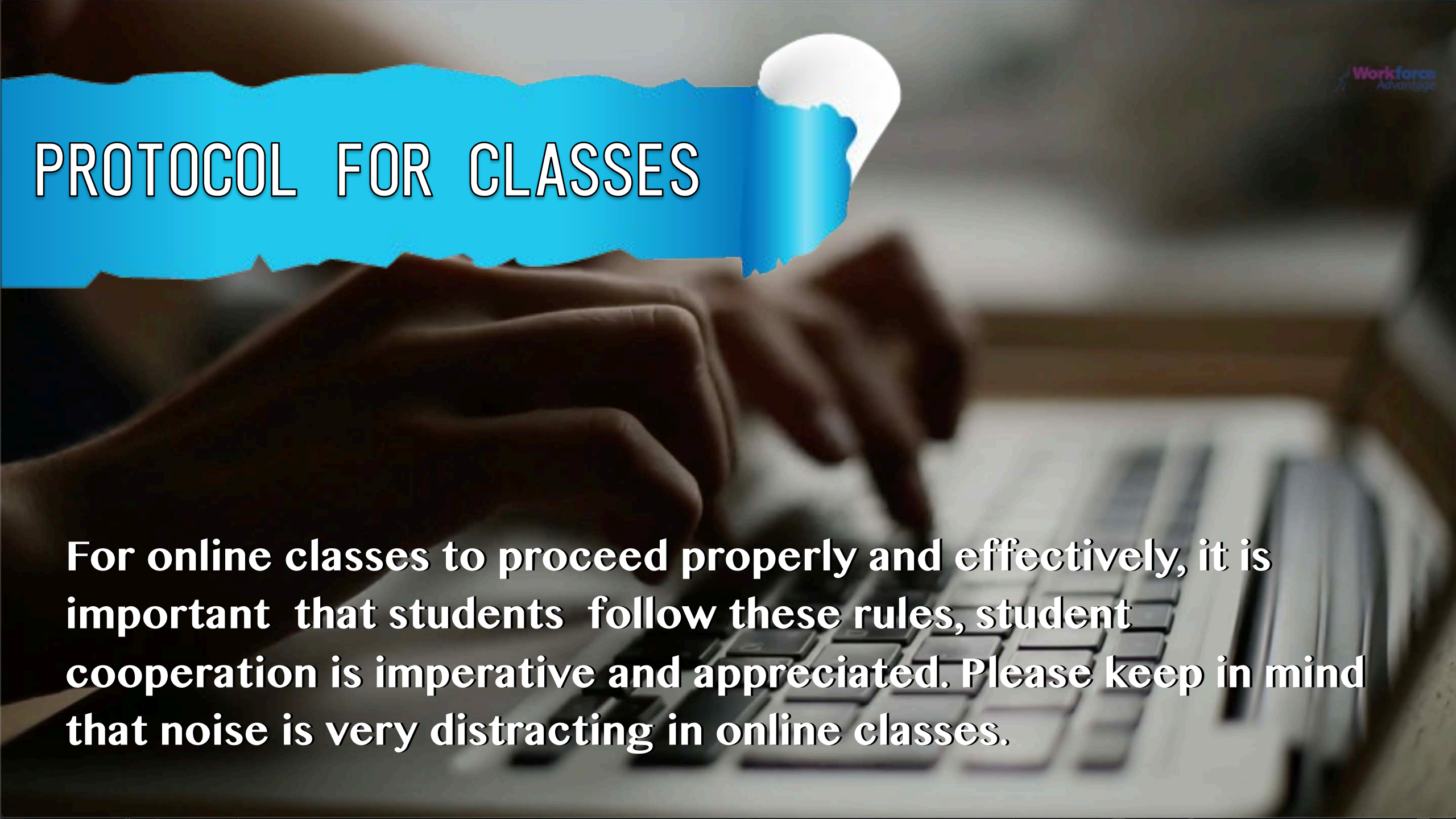
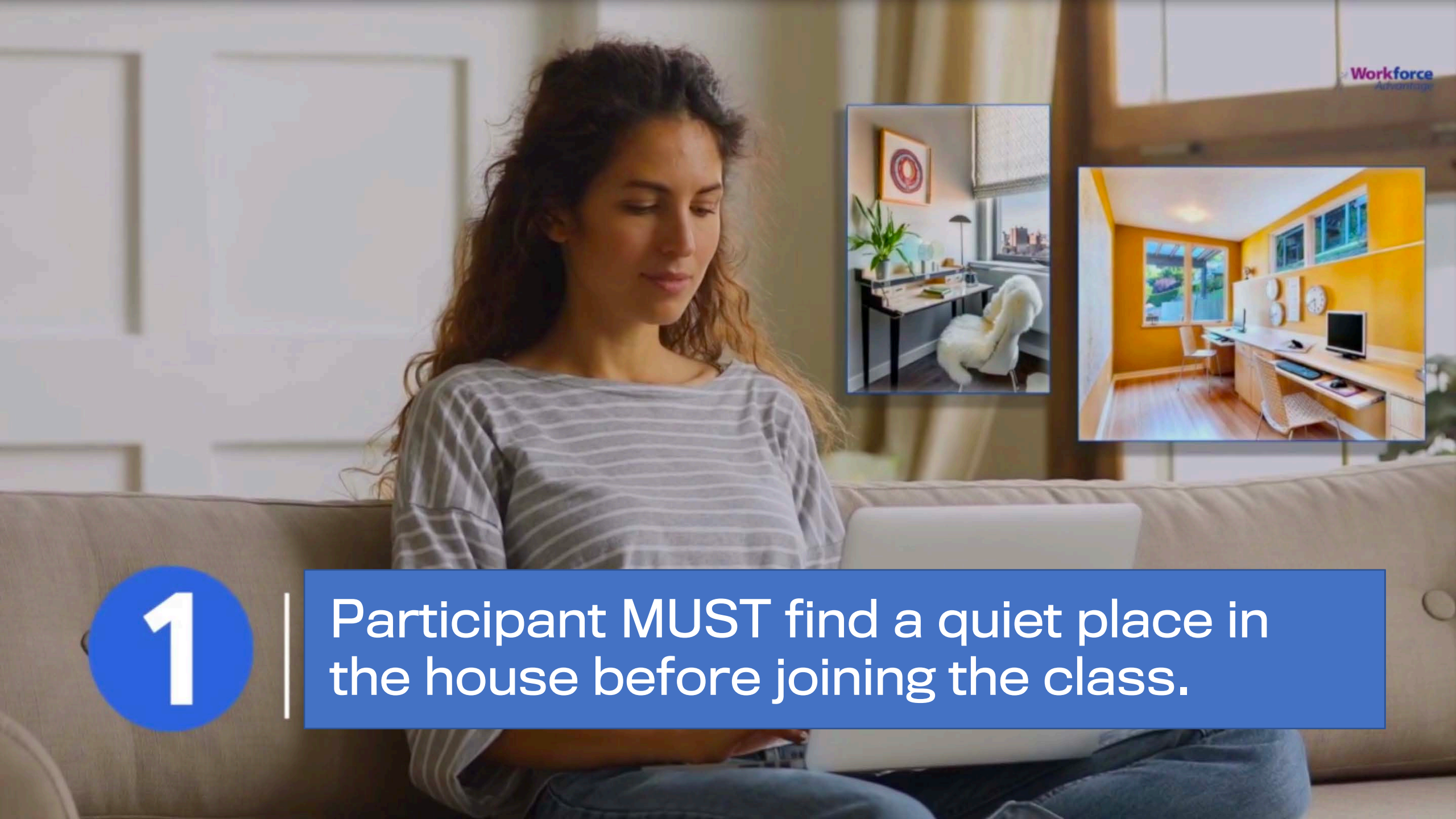
Learning Solutions


PROTOCOL FOR CLASSES
For online classes to proceed properly and effectively, it is important that students follow these rules, student cooperation is imperative and appreciated. Please keep in mind that noise is very distracting in online classes.


Workforce
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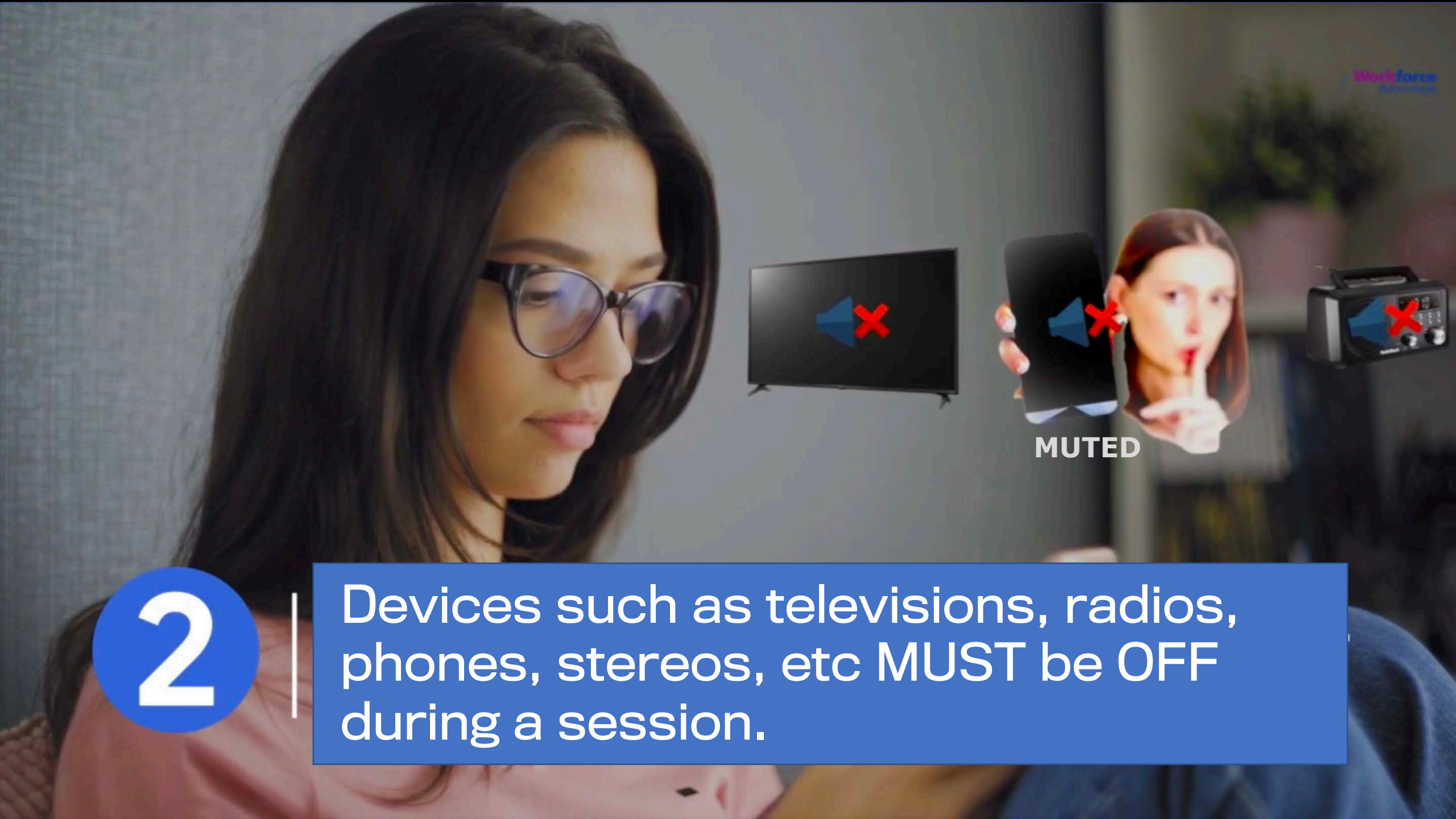
1
Participant MUST find a quiet place in the house before joining the class.



2

Devices such as televisions, radios, phones, stereos, etc MUST be OFF during a session.

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Advantage
3
Participant MUST ensure that no other persons or children are around while in class.

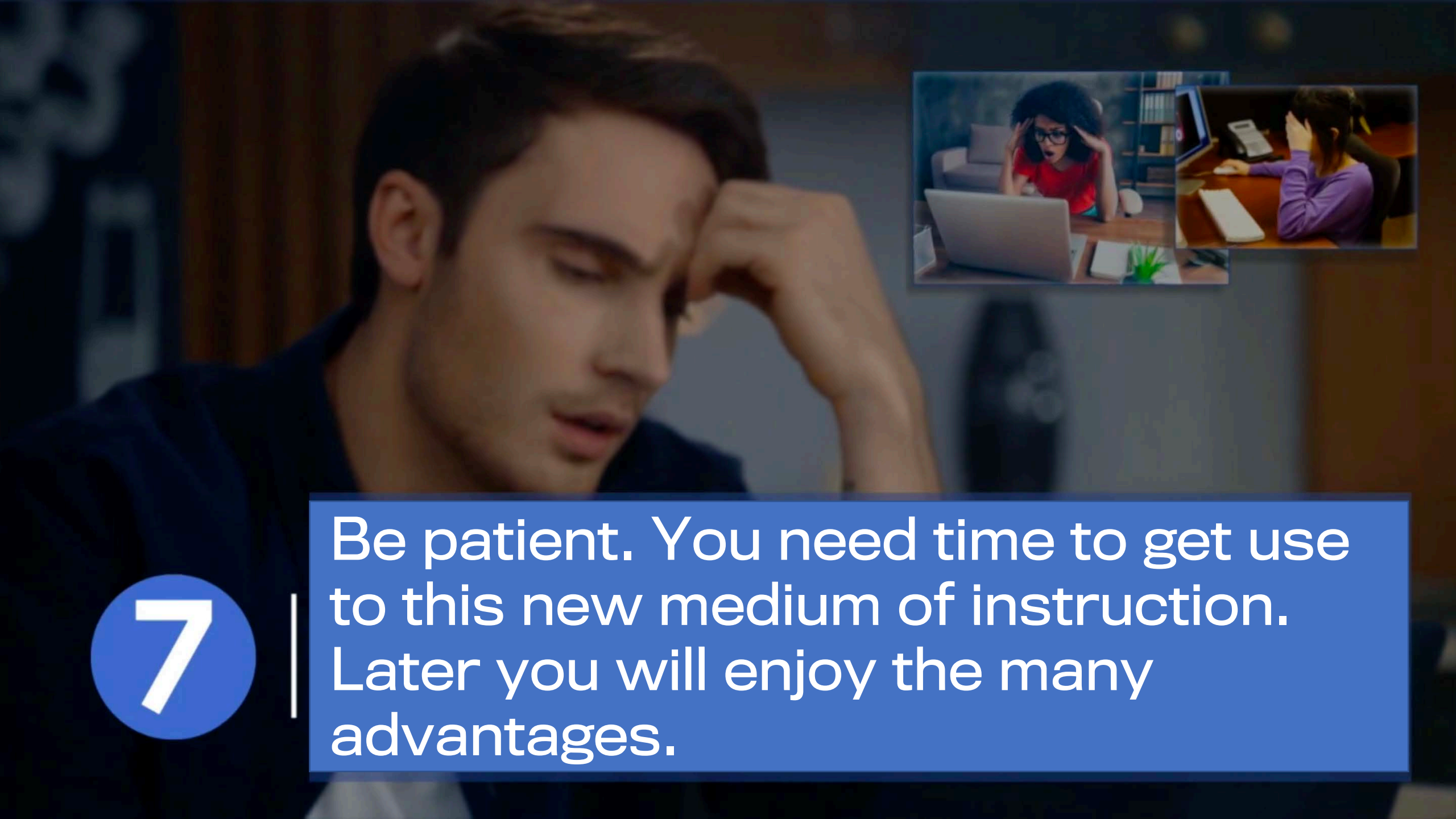
4

Participant MUST concentrate on class activities only and not do other things while in class, such as washing dishes, cooking, etc.

5

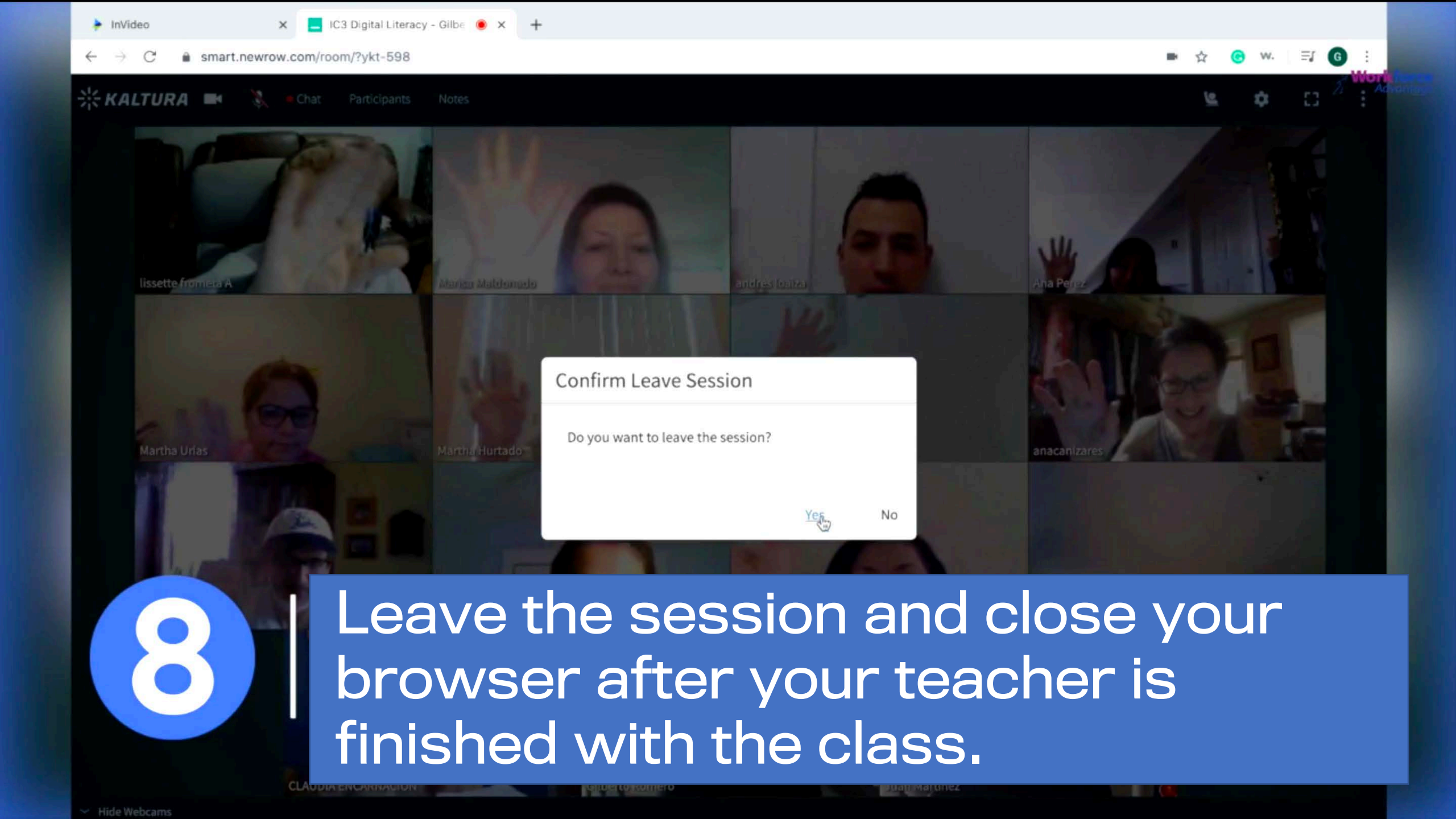
Participants MUST wait for their turn to talk, as several people talking at the same time is difficult to understand in this medium.

InVideo
IC3 Digital Literacy - Gilbe
smart.newrow.com/room/?ykt-598
KALTURA
Chat
Participants
Notes
lissette frometa A
Marisa Maldonado
andres loaiza
Ana Perez
Martha Urias
Martha Hurtado
Luz Toro
anacanizares
CLAUDIA ENCARNACION
Gilberto Romero
Juan Martinez
Hide Webcams
6
Participants MUST respect the class schedule. Stay inside the platform only during your class time.



7

Be patient. You need time to get use to this new medium of instruction. Later you will enjoy the many advantages.



8

Leave the session and close your browser after your teacher is finished with the class.

PROTOCOL FOR CLASSES